

Concordia Association of Students in English (CASE)

General Elections Nomination Form

Dear Prospective Candidate,

Thank you for taking interest in becoming a candidate in the upcoming CASE General Elections. As a prospective candidate, there are several dates that you should be aware of. They are the following:

Nomination Period: March 13 – March 19

Campaign Period: March 20 – March 26

ONLINE Polling Period: March 27 – March 29

Here are the executive positions for the upcoming elections:

President
Vice - President of Internal Affairs
Vice - President of External Affairs
Vice - President of Finance
Vice - President of Communications
Vice - President of Academic Affairs
Vice - President of Social Affairs
Vice - President of Publication
Creative - Writing Member at Large
Literature Member at Large

As a prospective candidate, you must acquire a **minimum** of ten and a maximum of twenty-five signatures of reference from students **who are registered in a program of the English department**. Finally, you must complete and return the nomination form to the ASFA office (2070 Mackay Street – 4th floor) no later than **March 19, 2019 at 3pm**. You are requested to email the Chief Electoral Officer to confirm that your form has been submitted.

As a prospective candidate, your **primary** contact will be the Chief Electoral Officer.

Chief Electoral Officer: Aphrodite Trompoukis

Email: afroditi_afro@outlook.com.gr

Upon completion of the nomination form, you will be provided with a copy of ASFA's **Annex C** as well as CASE's **by – laws**.

Should you have any questions regarding the electoral process, feel free to contact the CEO at any time. Your concerns will be answered in a timely manner.

****Please take note that if you are elected there will be a mandatory training for all positions on May 3rd and 4th.**

Short description of the roles:

President

The president shall be a signing authority and will be the main representative of the Association to its Membership, to the ASFA Executive. The president may, from time to time, appoint people to represent the Association.

Vice – President of Internal Affairs

The VP Internal shall be the primary liaison between the Association and the Department.

Vice – President of the External Affairs

The VP External shall be the primary liaison between the Association and other bodies outside of the University.

Vice – President of Finance

The VP Finance shall be a signing authority and will hold responsibility over the financial matters of the Association.

Vice – President of Communications

The VP Communications shall be responsible for the distribution of information to the Membership.

Vice – President of Academic Affairs

The VP Academic shall be the main representative of the Association on all matters relation to curriculum within the Department. The VP Academic shall also be responsible for coordinating all academic services and events provided for the Members.

Vice – President of Social Affairs

The VP Social shall be responsible for coordinating all social event organized for the Members. The VP Social shall also be responsible for booking space and materials required for events and services provided to the Members.

Vice – President of Publication

The VP of Publication will oversee publication and editing of Soliloquies and other approved publications. The VP of Publication will also act a liaison between any approved publication (supported by the Association) and the Association. The VP of Publication should have limited voting power on supported publications board.

Creative Writing Member at Large

The C.W. Member at Large is responsible for ensuring a relationship between creative writing students/faculty and the Concordia Association of Students in English. The C.W. Member at Large will be required to open up dialogue between the Association and the students/faculty as well as visiting creative writing classes during class to make announcements about the Association.

Literature Member at Large

The Lit. Member at Large is responsible for ensuring a relationship between English Literature students/faculty and the Concordia Association of Students in English. The Lit. Member at Large will be required to open up dialogue between the Association and the students/faculty as well as visiting English literature classes during class to make announcements about the Association.

Contact Information

Name:

Student ID:

Phone Number:

Address:

City:

Province:

Postal Code:

Email Address:

Position Desired with the Member Association:

Disclaimer

Through this nomination, I, the candidate, accept the rules and regulations of nominated candidates and agree to adhere to these rules throughout the election process. Upon the presentation of the nomination form, a copy of Annex C and the ASFA By-laws will be provided for further clarification on such regulations. Should a candidate fail to adhere to these regulations in the election process, the candidate will face reprimand from the Chief Electoral Officer, which may include the disqualification of the candidate in question. Should the candidate have any concerns regarding these regulations, they will bring forth their concerns to the Chief Electoral Officer. Should a candidate wish to withdraw their nomination, the candidate will provide a written request for withdrawal to the Chief Electoral Officer before the polling period begins. By signing below, I agree to such regulations.

Signature

Date

Nomination Sheet

Please collect nominations from a minimum of 10 different students who are registered in a program of the English department and return the form to the Chief Electoral Officer. Any student registered in a program or in a course of the English department can be a reference.

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